



SPECIAL NOTICE

CALIFORNIA DEPARTMENT
OF TAX AND FEE
ADMINISTRATION
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Sacramento, CA 95814

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CDTFA WEBSITE
www.cdtfa.ca.gov

CUSTOMER SERVICE CENTER
1-800-400-7115

TTY
711

Online Filing for Your Exempt Bus Operator Diesel Fuel Tax Return Effective August 12, 2019

Your *Exempt Bus Operator Diesel Fuel Tax Return* and your exempt bus operator diesel fuel tax account will be included in our new online services system on August 12, 2019. To help you prepare, here are some important details about filing online with the California Department of Tax and Fee Administration (CDTFA).

File online

Go Paperless! File your CDTFA-501-DB, *Exempt Bus Operator Diesel Fuel Tax Return*, and CDTFA-501-DB2A, *Receipt Schedule*, using our new online services system, CDTFA's preferred filing method.

- You will need to create a new login before you file in our new system. See *How to login* below.
- You will be able to attach your schedule as part of the online filing process.
- We will email you a courtesy reminder to file prior to each filing due date to the email address we have on file. See *How to prepare* below.

How to login

- The current *User ID*, *Password*, and *Express Login* for this account will not be moved to the new online services system.
- You will need to sign up for a new *Username* and *Password*. We will mail a security code to the address we have on file so you can complete the login process. Watch for our letter with information about how to sign up.

How to prepare

Please confirm or update your email and mailing address with us at BTDFMCOUpdates@cdtfa.ca.gov, or call our Customer Service Center at 1-800-400-7115 (TTY:711), then select the *Special Taxes and Fees* option and follow the prompts for *Motor Carrier Office*. Customer service representatives are available Monday through Friday from 8:00 a.m. to 5:00 p.m. (Pacific time), except state holidays.

Questions

For more information on the upcoming changes to our online services, please see our FAQ page at www.cdtfa.ca.gov/services/cros.htm.