



SPECIAL NOTICE

CALIFORNIA DEPARTMENT
OF TAX AND FEE
ADMINISTRATION
450 N Street
Sacramento, CA 95814

GAVIN NEWSOM
Governor

YOLANDA RICHARDSON
Secretary
Government Operations Agency

NICOLAS MADUROS
Director

CDTFA WEBSITE
www.cdtfa.ca.gov

CUSTOMER SERVICE CENTER
1-800-400-7115
CRS
711

Your Water Rights Fee Account Will Move to Our New Online Services System Effective November 9, 2020

Your account will be included in our new online services system on November 9, 2020. To help you prepare, here are some important details about the transition and information on how to pay your Water Rights Fee billing online, or by check to the California Department of Tax and Fee Administration (CDTFA).

When will I receive my Water Rights Fee billing?

Water Rights Fee accounts will continue to receive a Notice of Determination (billing) from us based on information we receive from the California State Water Resources Control Board (Water Board).

Billings for the July 1, 2020, through June 30, 2021, reporting period are normally sent during the first week of November. However, the billings for this year are scheduled to be mailed on approximately November 16, 2020, as we complete the transition to our new online services system.

Will I still receive a billing in the mail?

Yes, you will still receive a billing in the mail.

Pay online

Go Paperless and pay online! Starting November 9, 2020, you may pay your Water Rights Fee in our new online services system.

- Sign up for a login, username, and password, in our new system (see *Sign Up for Online Services* below)
 - Once you login, select your Water Rights Fee account;
 - Click on the *Make a Payment* link, under the *I Want To* section and follow the prompts.
- Use the *Make a Payment* option on our new online services login page at <https://onlineservices.cdtfa.ca.gov>.
- You may still use the *Make a Payment/Prepayment* icon at www.cdtfa.ca.gov.

Sign Up for Online Services

- Your current *User ID*, *Password*, and *Express Login* for the Water Rights account will not be moved to our new online services system.
- In November, we will send you information on how to sign up for a new username and password.
- You may create a username and password beginning November 9, 2020, by visiting <https://onlineservices.cdtfa.ca.gov> and selecting *Sign Up Now*.
- Benefits of creating an online services login:
 - View your bill.
 - Pay your fee.
 - Update contact information.
 - Request relief.

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Please note: Account holders who already have a username and password in the new system will automatically have access to their Water Rights Fee account beginning November 9, 2020.

If I cannot pay online, can I still pay by check?

Yes, you can continue to pay your billing by check.

- If you decide to pay by check, please make the check payable to CDTFA and use the payment voucher and return envelope included with your billing.
- Your payment must be mailed directly to the CDTFA to the following address:
California Department of Tax and Fee Administration
PO Box 942879
Sacramento, CA 94279

If you send your payment to the Water Board instead of the CDTFA, you will need to request a refund from them and you will still be required to send a payment to the CDTFA. If you fail to submit a timely payment to CDTFA, you may be subject to penalty and interest.

How to prepare

Please confirm or update your email and mailing address with us at STFRegUpdates@cdtfa.ca.gov or call our Customer Service Center at 1-800-400-7115 (CRS:711) then select the *Special Taxes and Fees* option and follow the prompts. Customer service representatives are available Monday through Friday from 8:00 a.m. to 5:00 p.m. (Pacific time), except state holidays.