



# Dining and Beverage Industry

# **Preface**

This publication is designed to help you understand California's Sales and Use Tax Law as it applies to businesses such as restaurants, bars, hotels, and catering operations that sell meals, alcoholic beverages, or both. You will also find information on complimentary food and beverages provided to guests at lodging facilities.

If you cannot find the information you are looking for in this publication, please call our Customer Service Center at 1-800-400-7115 (TTY:711). Customer service representatives are available to answer your questions Monday through Friday from 7:30 a.m. to 5:00 p.m. (Pacific time), except state holidays.

This publication complements publication 73, Your California Seller's Permit, which includes general information about obtaining a permit; using a resale certificate; collecting and reporting sales and use taxes; buying, selling, or discontinuing a business; and keeping records. Please also refer to our website or the For More Information section for a complete list of the California Department of Tax and Fee Administration (CDTFA) regulations and publications referenced in this publication.

We welcome your suggestions for improving this or any other publication. If you would like to comment, please provide your comments or suggestions directly to:

Audit and Information Section, MIC:44
California Department of Tax and Fee Administration
PO Box 942879
Sacramento, CA 94279-0044

*Please note*: This publication summarizes the law and applicable regulations in effect when the publication was written, as noted on the back cover. However, changes in the law or in regulations may have occurred since that time. If there is a conflict between the text in this publication and the law, the decision will be based on the law and not on this publication.

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# Some of Your Sales May Not Be Taxable

Although food products sold by restaurants, bars, hotels, catering operations, and similar establishments are generally taxable, there are some food sales by those establishments that are not subject to tax.

For information on these establishments' nontaxable food product sales, see Regulation 1603, *Taxable Sales of Food Products*, visit our website, or call our Customer Service Center. This regulation explains the availability of tax exemptions for the following:

- Student meals
- Sales of meals by religious organizations
- Meal and food sales by certain institutions like hospitals
- Meal programs for low-income elderly people
- Meals delivered to homebound elderly or disabled people
- Meals and food products served to condominium residents age 62 or older
- Sales to air carriers engaged in interstate or foreign commerce

In addition, Regulation 1597, Property Transferred or Sold by Certain Nonprofit Organizations, and publication 18, Nonprofit Organizations, explain how tax applies to food sales by nonprofit youth organizations and parent-teacher organizations.



# Restaurants, Bars, Hotels, and Similar Establishments

This section includes information on the taxability of food and beverage sales in restaurants and similar establishments. See *Other Tax Issues* for information on:

- · Employee meals
- Self-consumed and complimentary food and beverages
- · Single-use items sold with meals
- · Tips, service charges, and cover charges
- · Two meals for the price of one

If you would like information on the taxability of other types of sales, such as greeting cards, coffee mugs, and promotional items, please refer to publication 73, Your California Seller's Permit.

#### Introduction

The discussion of the taxability of food and beverage sales is divided into two categories:

- Food and beverages sold for consumption at your place of business, which are generally taxable (see *Food sold for consumption at your place of business*), and
- Food and beverages sold to go, which may or may not be taxable (see *Food sold to go*).

See *Nontaxable sales* for information on sales to the U.S. government, sales for resale, and sales of cold food products that are not suitable for consumption at your place of business.

# Food sold for consumption at your place of business

Tax generally applies to sales of food and beverages if they are served for consumption at your place of business.

You are considered to have a place of business where customers may consume their purchases if, for example:

- You provide tables and chairs or counters for dining, or you provide trays, glasses, dishes, or other tableware, or
- You are located in a shopping mall and are near dining facilities provided by the mall. In this example, you are located in or near a food court or near an area where tables and chairs are provided for dining.

Food and beverages are considered served if they are intended to be consumed at your place of business or if they are provided on, or in, an individual returnable container from which they can be consumed.

It does not matter whether a food product or beverage is sold à la carte or as part of a meal. If it is sold for consumption at your place of business, it is generally subject to tax. As used in this guide, "meal" refers to a combination of food products, or a combination of food products and edible nonfood products (such as carbonated or alcoholic beverages), sold for a single price.

#### **Parklets**

A parklet is a small park created by converting one or more parking spaces into a park that may provide amenities such as seating, plants, bicycle parking, and art. Parklets are generally open to all members of the public. Some parklets are designed with built-in bench seating with large butcher blocks to use as tables or counters, and others allow for tables and chairs provided by the restaurant.

Some cities allow parklets to be private, while others require parklets to be open to the public, not just customers. Certain cities do not allow retailers to serve food within parklets. In these cities, customers must purchase food inside the restaurant and take the food to the parklet to eat it. In other cities, restaurant staff provide full service at parklets.

When the parklet is maintained by the restaurant, it is considered to be "facilities" of the business and, as such, any sales of food or beverages for consumption within the parklet are taxable. It makes no difference if the customer is required to pick up their food or beverages inside at the counter or if full service is provided, nor does it matter if the restaurant offers additional tables and chairs within the parklet because the parklet itself is considered "facilities" when it is maintained by the restaurant.

#### How do I obtain more information?

For more information, please call our Customer Service Center at 1-800-400-7115 (TTY:711) Monday through Friday from 7:30 a.m. to 5:00 p.m. (Pacific time), except state holidays.

# Food sold to go

When food is sold on a to-go or take-out basis, the taxability of the sale will depend in part on whether your sales meet the 80-80 rule requirements.

#### 80-80 rule

The 80-80 rule applies to your business if:

- More than 80 percent of your business's gross receipts come from the sale of food products (*please note*: alcoholic and carbonated beverages, while taxable, are not considered food products), and
- More than 80 percent of your retail food product sales are taxable because they constitute:
  - Sales of food products that you furnish, prepare, or serve for consumption at your place of business (see *Food sold for consumption at your place of business*), or
  - Sales of meals or hot prepared food products (see Hot prepared food products [other than beverages]), or
  - Sales of food products by a "drive-in." "Drive-ins" generally offer food products ordinarily sold for immediate consumption at or near a location where parking facilities are provided primarily for customers to use while consuming the food, even though the food may be sold to go.

You should test for the 80-80 rule if you have just acquired a food service business or started a new food service business. You should also test for the 80-80 rule if you have recently changed the product mix in an ongoing business or if there has been a change in how you serve food. For example, you may have started selling more hot prepared food products or you may now be providing extra seating to customers outside in good weather, thereby increasing the percentage of food served for consumption at your place of business.

Evaluation for the 80-80 rule is done on a location-by-location basis. Thus, if you own multiple locations, one location may fall under the 80-80 rule and another location may not. Each location must be considered separately. Combination locations such as restaurant-bakeries may be treated differently. For more information, see *Appendix: Testing for the 80-80 rule*.

#### To-go sales that come under the 80-80 rule

Although both criteria of the 80-80 rule may be met, you may choose to separately account for the sale of to-go orders of cold food products. You must report and pay tax on all food and beverages sold to go unless:

- The sale is nontaxable (see Nontaxable sales), or
- You choose not to report tax on to-go sales even though your sales may meet both criteria of the 80-80 rule. Such sales include:
  - Cold food products, and
  - Hot bakery goods and hot beverages sold for a separate price.

Sales of those products must be separately accounted for and you should keep supporting documents, such as guest checks and cash register tapes. The cash register should have a separate key for cold food sold to go or some other way of identifying such sales. Without adequate documentation, you owe tax on such sales. If you meet both

criteria under the 80-80 rule and you choose to separately account for these sales, you will report to-go sales in the same way as businesses that do not meet both criteria under the 80-80 rule. For more information, see *To-go sales if you do not come under the 80-80 rule*.

# To-go sales if you do not come under the 80-80 rule

#### Items sold à la carte

The following information applies only to items sold à la carte. For information on sales of combination packages (packages that include two or more items sold for a single price), see *Combination packages*.

#### **Beverages**

Sales of the following beverages are not taxable when sold for a separate price to go:

- Hot beverages such as coffee, hot tea, lattés, mochas, and hot chocolate. *Please note*: Hot soup, bouillon, and consommé are not considered hot beverages, so their sale is taxable (see *Hot prepared food products [other than beverages]*).
- Noncarbonated beverages such as fruit beverages, milk, and iced tea.

Sales of the following beverages are always taxable:

- · Carbonated beverages such as soda or sparkling water
- Alcoholic beverages

#### Cold food products (other than cold beverages)

Cold food products include cold sandwiches, milkshakes, fruit smoothies, ice cream, cold salads, and cold bakery items, among other things.

A cold food product sold individually and to go is not taxable. A cold food product sold as part of a combination package may be taxable.

*Example*: If you sell an egg salad sandwich to go, you do not owe tax on the sale. However, if you sell an egg salad sandwich as part of a combination package, you may owe tax.

For more information, see Combination packages.

#### Hot prepared food products (other than beverages)

To-go sales of hot prepared food products are taxable. For hot bakery items, see Exception.

A food product is considered a hot food product if it is heated above room temperature. Examples of heating a food product above room temperature include grilling a sandwich, dipping a sandwich in hot gravy, or using infrared lights, steam tables, or microwave ovens. Examples of hot prepared food products include hot sandwiches, pizza, barbecued chicken, soup, consommé, bouillon, steak, among other things.

Food is considered "hot" even if it has cooled by the time of sale since it was intended to be sold as a hot food.

If your customer buys a cold food product to go and heats the food product in a microwave oven that is accessible to the public, the sale is not taxable. It is considered a sale of a cold food product to go.

*Exception*: Sales of hot bakery goods are not taxable when sold to go unless they are sold as part of a combination package. For more information, see *Combination packages*.

#### **Combination packages**

Combination packages are two or more items sold together for a single price. The taxability of your sale depends partly on the type of combination package being sold.

#### Packages that include hot items

If a combination package sold to go includes a hot prepared food (such as a hot sandwich or soup) or hot beverage (such as coffee or hot chocolate), its sale is taxable.

Examples: You sell a combination of hot coffee and a doughnut for a single price of \$1.50 or a combination hot pastrami sandwich and iced tea for \$4.50. Because each combination package includes a hot beverage or hot food, the selling price is taxable.

#### Packages that do not include hot items

If a combination package sold to go includes cold food and a carbonated beverage, the portion of the selling price that represents just the carbonated beverage is subject to tax.

If a combination package sold to go includes cold food and a cold beverage other than a carbonated or alcoholic beverage, the sale of the whole package is not taxable.

Examples: You sell a value package of a cold sandwich, chips, and iced tea for a single price to go—the sale is not taxable. You sell the same package with a carbonated soda—the portion of the selling price representing the charge for the soda is taxable.

Exception—returnable containers. If you sell a combination of cold food products in an individual returnable container from which the food is intended to be eaten (for example, a glass plate), the sale is subject to tax. In this instance, the sale is considered a served meal, which is generally taxable.

#### Nontaxable sales

Do not report tax on:

- Sales of cold food products sold in a form that is not suitable for consumption on the premises and not eaten on the premises. A cold food product is not "suitable for consumption on the premises" if it requires further processing by the customer or is sold in a size not ordinarily consumed by one person. For example, the sale of a frozen pizza is not taxable because it requires further processing by the customer. The sale of a quart of potato salad, a quart of ice cream, or a whole pie would not be taxable because those amounts would not ordinarily be consumed by one person when sold without utensils or dishes for consumption on the premises.
  - See Regulation 1603, *Taxable Sales of Food Products*, for more examples of food not suitable for consumption on the premises.
- Sales that are not subject to tax, such as sales to the U.S. government and sales for resale.

# Banquet charges

#### Facility usage

Please note: The following information applies to restaurants, hotels, and similar establishments.

Charges by restaurants, hotels, and similar establishments for the use of premises where meals, food, or beverages are served are taxable, whether or not the charge is separately stated on the invoice. For example, if you charge a \$100 fee for the use of a banquet room for a holiday party, the fee is taxable.

# Charges for serving customer-furnished food and beverages

Charges for cutting and serving customer-furnished food and beverages are taxable. For example, a "corkage fee" for opening customer-furnished wine is taxable.

#### Dance floors, podiums, stage equipment

If your customers are staging an event where food and beverages are being served and you charge them for the use of property that is not being used in connection with the furnishing or serving of meals, food, or beverages, you are considered a lessor of the property. Examples include charges for special lighting for guest speakers, sound or video systems, dance floors, stages, and decorative props related solely to optional entertainment, among other things.

As the lessor of the property, you may be required to report and pay tax on charges to your customers for using that property. If you paid California sales or use tax on the purchase or rental of the property, tax does not generally

apply on charges to your customer for using the property. If you did not pay California sales or use tax on the purchase or rental of the property, the rental charges to your customer are generally taxable. See Regulation 1660, Leases of Tangible Personal Property—in General, and publication 46, Leasing Tangible Personal Property.

# Items used to serve meals, food, and beverages

You are considered a consumer of tangible personal property normally used in the furnishing and serving of meals, food, or beverages—such as tables, chairs, glasses, eating utensils, dishes, and linens. As a consumer, you cannot issue a resale certificate to purchase or rent such items. In this example, we consider you to be using those items in connection with the sale of meals, rather than renting them to your customer.



# **Caterers**

This section includes information on the taxability of food and beverage sales made by caterers. Under the Sales and Use Tax Law, you are considered a caterer if you serve meals, food, or beverages on your customer's premises, or on premises supplied by your customer. You are not considered a caterer if you sell food to go or merely deliver food (that is, you do not provide any dishes, flatware, or the like to serve food). See *Restaurants, Bars, Hotels, and Similar Establishments* for information on the taxability of such sales.

Please note: This section does not apply to food and beverage sales to guests at hotels, bed and breakfast inns, and other lodging facilities if the food and beverage charges are included in the room price. See Complimentary Food and Beverages—Hotels and Similar Lodging Facilities for information on the taxability of such sales.

# Application of tax for catering

#### Food and beverages

As a caterer, charges to your customer for the preparation and serving of food and beverages are taxable.

#### Tableware, table linens, and tables

Tableware includes items such as dishes, utensils, cutlery, pitchers, and glassware that are used for serving and eating meals at a table. Similarly, chairs, tables, and table linens (such as tablecloths, napkins, and placemats) are used to serve food or beverages to your customers.

Tax applies to your charges for the use of tableware, chairs, tables, table linens, and other items used to serve food or beverages. Therefore, the charges associated with those items are subject to tax, whether they are separately stated or a lump-sum amount (single price) with other catering charges.

When you cater an event and use those items to serve food or beverages at the event, you are not selling, renting, or leasing those items to your customers. Rather, you are using those items in furnishing and serving meals, and you may not issue a resale certificate to purchase or rent tableware, chairs, tables, table linens, and other items used to serve food or beverages.

See Regulation 1660, Leases of Tangible Personal Property—in General, and publication 46, Leasing Tangible Personal Property.

*Please note—disposable items*: Charges for disposable tableware such as paper plates, napkins, plastic utensils, glasses, cups, and placemats are taxable. This is true whether or not your billings are itemized.

Disposable tableware is considered sold with meals, food, or beverage, and may be purchased with a resale certificate.

#### Rentals of tableware unrelated to serving or furnishing food and beverages

When you rent tableware to your customers and you are not using these items to serve food or beverages, you are considered the lessor of such items, and tax would apply in accordance with Regulation 1660. Your lease of such items may be taxable. How tax applies depends on whether or not you paid tax at the time you purchased the items or placed the items into your rental inventory. No tax is due on your lease receipts if the items are leased in substantially the same form as you acquired them, and you paid tax, either to your vendor or by timely reporting and paying use tax measured by the purchase price of the property. If the items are leased in a form that is not substantially the same as when you acquired them or you did not pay tax on their purchase, tax will apply to the lease receipts.

See Regulation 1660 and publication 46 for more information on when tax applies to leases of tangible personal property.

# Labor charges and preparation charges

Charges for the serving and preparation of food and beverages—whether performed by you, an employee, or a subcontractor—are taxable. Tax applies even if you do not provide the food and beverages.

#### Charges for serving customer-furnished food and beverages

Charges for cutting and serving customer-furnished food items, such as wedding cakes, are taxable. Similarly, charges for opening and serving customer-furnished beverages are taxable. For example, a "corkage fee" for opening and serving customer-furnished wine is taxable.

# Dance floors, stage equipment, among others

If you paid sales or use tax on the purchase or rental of a dance floor, podium, sound/video system, or other such equipment—that is, items unrelated to serving or furnishing meals, food, or beverages—tax does not generally apply to the rental of such property to your customers. However, if you did not pay tax to your supplier when you purchased or rented the property, the rental charges to your customer are taxable. See Regulation 1660, Leases of Tangible Personal Property—in General, and publication 46, Leasing Tangible Personal Property.

#### Parking attendants, checkroom attendants, security guards, and entertainment

Separately stated charges for the above personnel are not subject to tax, if those people do not also participate in the preparation, furnishing, or serving of food and beverages.

## Miscellaneous tangible personal property

Separately stated charges for miscellaneous items such as printed programs and menus, floral or balloon decorations, ice sculptures, pads of paper, pens, and flip charts are subject to tax. Charges for photographs are also taxable without a deduction for the photographer's hourly charges. For more information, see publication 68, *Photographers, Photo Finishers, and Film Processing Laboratories*.

#### **Coordinator fees**

Charges for planning or coordinating events are taxable if the fees are charged in connection with the furnishing of meals, food, or beverages for the event. For example, if the main purpose of planning a wedding reception is the preparation and furnishing of food and beverages, fees charged for coordinating the reception are taxable.

#### Other considerations

#### Sales for resale

Tax does not apply if you prepare or serve food, meals, or beverages to a buyer who will sell those items at retail and report tax on their sale. In such instances, the buyer should provide you with a valid resale certificate. For more information, see Regulation 1668, Sales For Resale, and publication 103, Sales for Resale.

#### Sales to the U.S. government

Sales to the U.S. government are exempt from tax. To document your exempt sale, you must keep a U.S. government purchase order showing the sale was made directly to the U.S. government. If the purchase is paid by credit card, the credit card must belong to the U.S. government. A sale paid with a personal credit card does not qualify as an exempt sale to the U.S. government—even if the person paying will be reimbursed by the government. Keep copies of the sales invoice and the credit card receipt to support your claimed exemption. For more information, see publication 102, Sales to the United States Government.

## Meals served at a school

Your sales are taxable if you are:

- Hired by a school, school district, or student organization to sell meals and other food products to students at a school, and
- Paid directly by the students or their parents—rather than the school—for the meals and other food products.

However, your sales are not taxable if your contracts and records show that all of the following conditions are met:

- The facilities you use to serve lunches to the students are routinely used by the school for other purposes, such as sporting events and other school activities during the remainder of the school day,
- The fixtures and equipment you use to prepare and serve the meals are owned and maintained by the school, and
- The students purchasing the meals cannot distinguish you or your employees from the other employees at the school.

For additional information on student meals, see Regulation 1603, *Taxable Sales of Food Products*, and Regulation 1506, *Miscellaneous Service Enterprises*.

# Caterer's Invoice Example A

# Catering 4 U 4 Star Food & Service

125 Meals @ \$24 each	\$3,000.001
Service charge on meals 20%	600.00
Centerpieces, balloons, party favors	1,200.00
Dance floor rental	500.00 <sup>2</sup>
Subtotal	5,300.00
Tax (\$5,300 x 8.25%)	437.25
Total	\$5,737.25

In this example, all charges to the customer are subject to tax.

*Please note*: Even though this and other examples show tax calculated at a rate of 8.25 percent, you must use the rate in effect where the catering service is performed. See *California City & County Sales & Use Tax Rates* for current tax rates.

#### 1 Meals

There is no separate charge on the invoice for items used in connection with preparing and serving the meals. Those charges are included as part of the meal price. All charges for meals, including charges for the use of tableware, table linens, tables, and other such items used in connection with preparing and serving meals, are taxable whether you separately itemize the charges or charge a lump sum amount. For more information, see *Tableware*, *table linens*, *and tables*. Catering 4 U may not issue a resale certificate when they purchase or rent such items used in connection with preparing or serving meals.

#### <sup>2</sup> Dance floor rental

This example assumes that Catering 4 U issued a resale certificate to its supplier for the floor rental. Consequently, tax applies to the invoice charge for the floor rental. If Catering 4 U had paid tax on the floor rental, tax would generally not apply to the \$500 rental charge on the invoice.

For more information, see Regulation 1660, Leases of Tangible Personal Property—in General, and publication 46, Leasing Tangible Personal Property.



# Caterer's Invoice Example B

# Ye Olde Wedding Chapel

125 Meals @ \$18 each	\$2,250.00
Service charge on meals 20%	450.00
China, crystal, silverware, and linen rental	1,000.00 <sup>3</sup>
Centerpieces, balloons, party favors	1,200.00
Subtotal	4,900.00
Tax (\$4,900 x 8.25%)	404.25
Security officer	150.00 4
Total	\$5,454.25

In this example, tax applies to all charges except those for the security officer.

In this example, the caterer has separately itemized the rental charge for the china, crystal, silverware, and linens used at the event. Because the china, crystal, silverware, and linens are used in connection with preparing and serving meals, the charges are subject to tax, even when separately stated.

#### <sup>4</sup> Security officer

Charges for security officers are not subject to tax if those people do not also participate in the preparation, furnishing, or serving of food and beverages.



<sup>&</sup>lt;sup>3</sup> China, crystal, silverware, and linen rental

# Places Where Admission Is Charged

This section includes information on the taxability of food and beverage sales in places where admission is charged. If you cannot find an answer to your questions in this section, please call our Customer Service Center.

See Other Tax Issues for information on employee meals, complimentary and self-consumed meals and beverages, and tips and other charges.

# Taxability of food and beverage sales

In general, tax applies to sales of food products that are sold within a place where admission is charged and the food is for consumption at that place. Places where admission is charged include sporting and music events, amusement parks, county fairs, swap meets, and trade shows.

There are some exceptions where tax may not apply to sales made within a place where admission is charged. Those exceptions include, but are not limited to, the following:

- Sales made by qualified nonprofit youth organizations or nonprofit parent-teacher organizations. Such organizations should refer to publication 18, Nonprofit Organizations, for more information.
- Cold food products sold in a form not suitable for consumption on the premises. A cold food product is not "suitable for consumption on the premises" if it requires further processing (such as cooking) by the customer or is sold in a size not ordinarily consumed by one person. For example, the sale of unbaked pizzas, cookie dough, canned jams, and loaves of bread would not be taxable because those items require further processing by the customer or are sold in a size not ordinarily consumed by one person. The sale of a quart of milk, a quart of ice cream, or a whole pie would not be taxable because those amounts would not ordinarily be consumed by one person. Additional examples can be found in Regulation 1603, Taxable Sales of Food Products.

#### Places where admission is charged—A closer look

There are instances where sales are made in places that do not qualify as places where admission is charged. Examples include national and state parks, campgrounds, and recreational vehicle parks; places where admission is based on membership dues or the use of a student body card; and places where no entrance charge is made for spectators, such as golf courses and bowling alleys. When the place does not qualify as a place where admission is charged, some food sales will be taxable and others will not. Because of the variety of rules that apply, you should contact our Customer Service Center for advice on the taxability of your sales.



# Complimentary Food and Beverages—Hotels and Similar Lodging Facilities

#### Who should read this section?

This section is for those who operate a hotel, motel, bed and breakfast inn, or other lodging establishment and who provide complimentary food and beverages to guests as part of their room rental.

American Plan hotels. The information provided in this section does not apply to American Plan hotels that charge guests a fixed daily rate for guest room accommodations, all meals, and service. The sales of meals by American Plan hotels are subject to the provisions that apply to restaurants and similar establishments. For more information, see Restaurants, Bars, Hotels, and Similar Establishments.

*Sales by institutions.* For information on meal and food sales by institutions such as hospitals, see publication 45, *Hospitals and Other Medical Facilities*. For information on meals and food products served to condominium residents age 62 or older, see Regulation 1603, *Taxable Sales of Food Products*.

#### Complimentary food and beverages

You are considered to be providing "complimentary food and beverages" if you:

- Provide food and beverages, including nonalcoholic and alcoholic beverages, to guests at no additional charge,
- Do not segregate food and beverage charges from room charges on your guests' bills, and
- Do not give guests an option to refuse food and beverages in return for discounted room rentals.

# General application of tax

If you operate a lodging facility and make sales as described above, you are either considered a consumer or retailer.

If you are a retailer, you owe tax on your food and beverage sales to your guests.

If you are a consumer, you do not owe tax on your food and beverage sales to guests, but tax does apply to your purchases of:

- Nonfood products, such as alcoholic or carbonated beverages, for example, soda and sparkling water.
- Nonreusable containers and other items provided with food and beverages such as to-go boxes, paper cups, and plastic utensils.
- Meals from outside vendors or restaurants. If you prepare the meals, tax does not apply to your purchases of food ingredients.

# Are you a consumer or retailer of complimentary food and beverages?

The following decision table will help you determine whether you are considered a retailer or consumer of complimentary food and beverages. In some cases, we will refer you to a mathematical formula to help you determine your situation.

Please note: You are considered a retailer and do not need to use the following decision table when:

- Your guests pay more than their complimentary allowance for food and beverages. For example, they buy an additional bottle of wine.
- You are paid by non-guests for "complimentary" food and beverages.

In the above instances, you owe tax on your sales of food and beverages as described in *Restaurants, Bars, Hotels, and Similar Establishments*.

#### **Decision Table**

1. Do you provide coupons or similar documents that are exchanged for the complimentary food and beverages?

Yes (go to next step)

No (see formula below)

2. Are the complimentary meals provided in an area of the hotel where food and beverages are served on a regular basis to the public (restaurant)?

Yes (go to next step)

No (see formula below)

3. Is the restaurant or eating area operated by the hotel (as opposed to being operated by an outside vendor)?

Yes (go to next step)

No (you are considered a consumer)

4. Is the guest specifically identified by name on the coupon or similar document?

Yes (go to next step)

No (you are considered a retailer)

5. Are the coupons or documents transferable?

Yes (you are considered a retailer)

No (you are considered a consumer)

# Formula for determining consumer or retailer status

If the decision table above directed you here, perform the following percentage test to determine whether the retail value of the complimentary food and beverages is incidental to the room rental.

If the resulting percentage is 10 percent or less, the retail value of the complimentary food and beverages is "incidental" to the room rental and you are considered a consumer. If the resulting percentage is greater than 10 percent, you are considered a retailer.

#### Before you start...

If your hotel has been in operation for less than one year, a slightly different calculation is used. Call our Customer Service Center for assistance.

Concierge floors, club levels, and similar programs are treated like independent hotels (separate from the hotels and lodging facilities in which they operate). The average daily rate and average retail value discussed below should be calculated based on the guest room accommodations to which the program's privileges apply.

#### Step 1: Determine the average daily rate (ADR)

Divide the gross room revenue for the preceding calendar year by the number of rooms rented for that year.

Gross room revenue means the full charge to the hotel guest but does not include separately stated occupancy taxes or revenue from contract and group rentals that do not qualify for complimentary food and beverages. "Gross room revenue" also does not include revenue from special packages (for example, New Year's Eve packages) unless you can document that the retail value of the food and beverages provided as a part of the package is 10 percent or less of the total package charge.

*Number of rooms rented for that year* means the total number of times all rooms have been rented on a nightly basis, provided the revenue for those rooms is included in the gross room revenue. For example, if a room is rented out for three consecutive nights by one guest, that room will be counted as rented three times when computing the ADR.

#### Step 2: Determine the average retail value (ARV) of the complimentary food and beverages

You can determine the ARV by taking the total cost of the complimentary food and beverages for the preceding calendar year, marked up by 100 percent, and divided by the number of rooms rented for that year.

Costs of complimentary food and beverages include charges for delivery to the lodging establishment but do not include discounts taken or sales tax paid to vendors.

#### Step 3: Apply the formula

Divide the answer in Step 2 by the answer in Step 1. If the resulting percentage is 10 percent or less, your food and beverage costs are considered incidental and you are considered a consumer rather than a retailer of the food and beverages. If the result is more than 10 percent, you are considered a retailer and your sales are subject to tax measured by the fair retail value of similar food products sold to the general public. If you do not sell similar items to the general public, the amount subject to tax is the cost of the complimentary food and beverages plus at least a 100 percent markup.

# Examples:

The following example illustrates the application of the formula:

```
Step 1: Determine the average daily rate
$257,000 (gross room revenue)

2,252 (rooms rented for the year)
$257,000 ÷ 2,252 = $114.12 (ADR)

Step 2: Determine the average retail value of complimentary food and beverages
$4,166.00 (cost of complimentary food and beverages)

+4,166.00 (100% markup)
$8,332.00
$8,332.00 ÷ 2,252 rooms = $3.70 (ARV)

Step 3: Divide the average retail value by the average daily rate
$3.70 ÷ $114.12 = 3.24 %
```

In this example, because the percentage is 10 percent or less, the hotel is considered a consumer. For more information, see *General application of tax*.

# Other Tax Issues

# **Employee meals**

If you provide meals to employees and *specifically charge* them for those meals, the meal charges are taxable and must be reported on your sales and use tax return.

A specific charge is considered to have been made if one or more of the following conditions exist:

- The employee pays cash for meals consumed
- The value of the meals is deducted from the employee's paycheck
- The employee receives meals in lieu of cash to bring compensation up to legal minimum wage
- The employee has the option to receive cash for meals not consumed

There is no specific charge when a value is placed on the meals solely for payroll tax purposes for employees receiving the minimum wage or more.

#### Sales from hotel mini-bars

Mini-bars, located in rooms and suites rented to hotel customers, generally contain carbonated beverages, alcoholic beverages, and various snack foods as a convenience to hotel guests. At checkout, guests are charged for items consumed from the mini-bars. When the items sold are cold food products, the sale to hotel guests is not taxable. However, sales of nonfood items, such as sodas, and alcoholic beverages are taxable whether sold from hotel mini-bars or other hotel locations.

# Facility fees

# Facility fees charged by retailers other than restaurants or hotels

Retailers whose facilities are not regularly used for serving food and beverages may contract to provide facilities and food or beverages for a customer's event. For example, a winery, zoo, art gallery, museum, country club, or aquarium may contract to provide meals at their facilities for a customer's event such as a wedding, birthday celebration, or retirement party.

Whether the retailer's facility charge for an event at which food and beverages are served is taxable depends, in part, on whether it's the retailer (facility owner) or the customer (for example, through an outside caterer) who is furnishing and serving the food or beverages at the event.

#### Facility fee when retailer (facility) provides food and beverage

In general, when a retailer with facilities (not regularly used for serving food and beverages) contracts to provide and serve food or beverages for an event and provides facilities whose primary purpose at the event is to serve the food or beverages, the charge for facilities is taxable, even if separately stated. The retailer is considered to be functioning as a restaurant and the charge for the use of its facilities is part of the sale of food or beverages.

#### Example:

A winery has a courtyard area designed for wedding receptions and contracts to furnish and serve food and beverages for a customer's wedding reception (event) under a lump sum charge. The winery's courtyard has tables and chairs for the wedding reception and the winery provides all tableware, linens, and glasses, in addition to the food and beverages. In this case, the winery is functioning as a restaurant, and the winery's facility charge for the courtyard's use is taxable, even if the charge is separately stated.

However, when a retailer contracts to provide and serve food or beverages at its facilities, but also rents a separate area of its facility to the customer for a use *other* than serving food or beverages, the charge for the separate area's use (unrelated to the serving of food or beverages) is not subject to tax if the charge is separately stated on the invoice. A nontaxable facility charge could include a charge for a location for the bride and groom's preparation or a charge for a room for the bride and groom to spend their wedding night.

#### Example:

We are using the same scenario as the previous example (that is, winery contracts to provide and serve food and beverages for a customer's wedding reception), except in this case the winery also rents the wedding party a separate area to hold the wedding ceremony. This area is separate from the courtyard, and no food or beverages will be served in the area where the ceremony occurs. The winery separately states the charge for this area's use that is unrelated to the serving of food and beverages. Because the primary purpose of the area for the wedding ceremony is not to serve food or beverages, the separately stated charge is not subject to tax. Under these circumstances, only the charge for the facilities where food and beverages are served is taxable.

A retailer's charge for the use of its facilities whose primary purpose at the event is to serve food and beverages is taxable even if the retailer only provides *either* the food *or* the beverages at the event.

#### Example:

A winery has a courtyard area designed for wedding receptions and contracts to serve its wine at the wedding reception. However, the customer contracts directly with a caterer, unrelated to the winery, to provide and serve the food at the reception. The winery's facility charge for the use of its courtyard area is taxable because the winery is providing and serving the wine at the event, even though the food is provided and served by an outside caterer. The facility charges are taxable even if the charges are separately stated.

It makes no difference that the facilities are not primarily used for serving meals, food, or beverages in the normal course of business, such as an exhibit in a museum or an aquarium. When a retailer contracts to furnish and serve food or beverages for an event and provides facilities whose primary purpose at the event is to serve food or beverages, the charge for those facilities is taxable, even if separately stated.

#### Example:

A museum operates a cafeteria on its premises and has separate wings and exhibits that can be used for private parties. The museum contracts to furnish and serve food and beverage from its cafeteria for a retirement party in one of its wings. In such cases, even though the museum wing is generally used for showing exhibits, the facility charge for the wing is taxable since the primary purpose at the event is to serve food and beverages.

#### Facility fee when customer provides food and beverage or contracts with a caterer

In some instances, a retailer whose facilities are not regularly used for serving food or beverages may rent or lease its facilities for an event without furnishing and serving food or beverages. Instead, the customer provides the food and beverages for the event; for example, the customer hires a caterer, unrelated to the retailer, to furnish and serve meals at the event.

In general, when a retailer contracts with a customer for use of its facility only, the retailer's facility charge is not subject to tax. Under these circumstances, the retailer is not considered to be acting as a restaurant because it is not responsible for furnishing and serving the food and beverages at the event. The retailer is merely leasing its premises and the separately stated charge for facility use is not taxable.

#### Example:

A customer rents an area in a zoo for a retirement party. The customer contracts directly with a caterer to furnish and serve meals and beverages for the party at the zoo. In addition to providing the food and beverages, the caterer also provides tables, chairs, linens, and all dishes, glasses, and tableware. The zoo's facility rental charge to the customer is not subject to tax as it is considered a lease of premises and the zoo is not furnishing and serving the food or beverages at the event.

# Tips, service charges, and cover charges

# Tips, gratuities, and service charges

Payments of tips, gratuities, and service charges are not subject to tax if they are paid by customers on an entirely optional basis and are retained by employees. Generally, such payments are optional if your customer adds the amount to the bill or leaves a separate amount in addition to the actual amount due from your sale of meals, food, and beverages that includes services.

Mandatory "tips" or required service charges, on the other hand, are included in taxable gross receipts. Generally, in the case of banquets, any gratuities that are agreed to in advance are considered required, not voluntary, and as a result are subject to tax. For example, if your standard banquet agreement states, "the suggested gratuity is 15 percent" and your customer agrees to this or some other negotiated amount prior to the event, the gratuity is taxable.

For more information, see publication 115, Tips, Gratuities, and Service Charges.

#### **Cover charges**

Cover charges that customers may recoup in food and beverages are taxable, whether or not the customer actually recoups those charges. On the other hand, separate charges solely for admission or for a ticket to a place furnishing entertainment are not subject to tax.

# Two meals for the price of one

If you accept two-for-one coupons or other discount coupons or cards that allow customers to purchase food or beverages at a reduced price, your tax liability is based on the amount you received for the sale.

#### **Examples:**

- A. You serve two \$12 meals for the price of one under a dine-out plan and charge your customer a total of \$12 for both meals. Tax applies to the \$12 total, before the optional tip.
- B. You serve a \$15 meal and an \$11 meal, and your customer gives you a coupon which indicates the cheaper of the two meals is free. You charge your customer \$15 for the two meals. Tax applies to the \$15, before the optional tip.
- C. Your customer uses a dine-out plan that entitles the holder to receive a 50 percent discount off the regular meal price, with a maximum discount of \$4. Your customer orders a \$10 meal and you reduce the price by \$4. Tax applies to the \$6 charged for the meal, before the optional tip.

If a dine-out plan provides for any reimbursement from the promoter, that amount is subject to tax and must be included as part of total (gross) sales on your sales and use tax return. If, in Example A, you receive \$2 from the promotion agency for a redeemed coupon, sales tax applies to \$14—the total of \$12 received from the customer plus \$2 received from the promotion agency. For additional information on this type of promotional program, see publication 113, Coupons, Discounts, and Rebates.

#### Sales tax reimbursement

Although you owe the sales tax on your taxable retail sales, the law provides that you can be reimbursed by your customers for the tax. You can be reimbursed under any of the following conditions:

- Printed material directed to the purchasers, such as a menu or advertisement, which includes a notice that sales tax will be added to the sales price of items.
- Sales tax is shown on the sales check or other proof of sale.
- The agreement of sale expressly provides for such addition of sales tax.
- You post on the premises, in a location visible to purchasers, that sales tax will be added to the sales price of items.

# Sign posting requirements

Some bar operators include sales tax in the price of beverages sold and consumed at the bar but add tax as a separately stated amount when the waiter serves the beverages at a table or elsewhere on the premises.

If you sell beverages at a tax-included price throughout the premises, including bar, cocktail lounge, and dining rooms, and want to claim a deduction for sales tax included, we will consider sales tax to be included in the total selling price if you post a notice on your premises that reads substantially as follows:

All prices of taxable items include sales tax reimbursement computed to the nearest mill.

Please note: In accounting, a mill is a unit of currency that is equal to one-tenth of a cent or one-thousandth of a dollar.

When selling beverages at a tax-included price at the bar and in the cocktail lounge only, or at the bar only, a sign similar to that above, which indicates the areas to which the sign applies, should be prominently displayed in the areas in which the drinks are served.

When adding tax separately to the beverage prices on beverages served by waiters to tables or elsewhere, a statement should be included on the menu, or placed on the tables, reading substantially as follows:

Sales tax will be added to the price of all food and beverage items served.

When the same type of beverage is sold at both tax-included and tax-added prices as described above, a strict and accurate segregation should be made of sales under each tax reimbursement method.

# If you have collected too much tax from your customer

If you collect more than the required amount of tax for a sale, the excess amount must be returned to the purchaser or paid to the state.

# Deal-of-the-Day Instruments (DDI)

Third party Internet-based companies offer Deal-of-the-Day Instruments (DDI) for sale on their website. DDIs with certain specific terms and conditions are considered retailer coupons and you, the retailer, are considered the issuer of the DDI. The sale of a DDI to a customer is not subject to tax. However, when the DDI is redeemed for taxable merchandise or service (for example, hot food or food sold for consumption at the retailer's place of business), your gross receipts subject to tax include the amount paid by the customer for the DDI plus any additional cash, credit, or other consideration paid to you by the customer at the time of the sale. When the type of sale is normally not subject to tax, then tax would not apply to the sale of the merchandise or service when a DDI is redeemed by the customer. For additional information please refer to publication 113, Coupons, Discounts, and Rebates.

#### Inventory controls

We recommend that bar and restaurant owners pay special attention to inventory controls. In a highly competitive environment, proper handling of inventories can mean the difference between success or failure for a business. And, of course, good inventory controls minimize the possibility of additional tax assessments.

As a business operator, you must be able to account for merchandise that you have purchased for resale to your customers. It is important that your records of purchases for resale are accurate and complete and do not include supplies or other items not for resale.

To prevent losses that cannot be accounted for, you should also maintain inventory controls from the time goods are purchased until they are sold or used.

#### Inventory controls—Bar operators

Some methods used for proper inventory control include the following:

- All deliveries are checked in, and the manager is present while deliveries are being made.
- The bulk of liquor purchases are stored in a locked storeroom. Only the bar owner, manager, or other designated responsible person possesses the keys to that storeroom.
- Liquor issued from the storeroom is recorded as it is issued.
- A complete inventory of all bar merchandise is taken at least monthly, and the calculated cost of liquor sold is compared with the desired percentage of cost set as the goal.
- Purchases, as shown on invoices, are posted on an inventory card by brands and checked off the card when issued to the dispensing bars. This provides a perpetual inventory which can be easily verified by frequent counts.
- A bar schedule is established for each bar. This consists of a definite number of bottles of each brand of liquor that should be constantly stocked at each bar.
- All empty bottles are retained at the bar. The bar manager, owner, or someone in charge replaces each empty with a full bottle of the same brand out of the storeroom.
- Banquet or service bars that can be locked are handled in a similar manner. The banquet bar, if not locked, is stocked with a scheduled number of bottles of each variety prior to each banquet, and those bottles are removed thereafter.

# Merchandise losses from theft, fire, or natural disaster

If you have lost merchandise as the result of shoplifting, robbery, internal theft, fire, or natural disaster, you should be able to document those losses if you are audited. Proof may be in the form of a report from a private agency employed to track down losses, a police report, insurance claim, or other documentary evidence.

Because sales tax is measured by sales, robberies of cash are not deductible for sales tax purposes. You are required to pay sales tax on taxable sales in the usual manner despite losing the proceeds from those sales.

# Recordkeeping

#### Don't mix bar and restaurant receipts and purchases

If you operate a restaurant in conjunction with a bar, make sure that all purchases and sales for the restaurant operations are segregated from the bar operations in your books and records.

The bar and the restaurant usually have different profit margins. Accurate segregation of sales and costs of goods sold will help determine whether you are making your desired percentage of gross profits. It will also help detect any leakage or pilferage (theft).

# Complimentary meals and beverages

Keep a written record of your policy regarding complimentary beverages given to customers and beverages consumed by employees. In addition, you should maintain a record of complimentary merchandise given out. There are several good reasons for keeping these records:

- Ownership controls over business operations are greatly improved.
- You are considered the consumer rather than the seller of these complimentary meals and drinks, and as a result are liable only for the tax on the cost of nonfood items that are given away (such as alcoholic beverages and carbonated soft drinks).
- It supports the amounts reported on returns, thus avoiding the use of estimates.

Your records may vary from memo sales slips prepared at the time free meals or beverages are given out to records maintained on a daily basis. At the end of the reporting period, you will compute the total cost of the taxable items given away or consumed and include that amount in your sales and use tax return for that period as "self-consumed"

merchandise." You should report self-consumed merchandise under *Purchases subject to use tax* on your sales and use tax return. Be sure to keep all records that show your computations.

## Price changes and "happy hours"

Be sure to keep evidence of price changes, changes in the glass sizes, sales during "Happy Hours," or other variations from your usual pricing practices.

If your business is audited, the auditor may prepare a "markup test" to determine whether recorded sales are essentially accurate. Price changes and changes in glass sizes may significantly affect the outcome of this test.

We suggest you keep the following records:

- Changes in glass sizes. Keep dated purchase invoices which indicate the period in which a different glass size was first put into service.
- *Price changes*. Retain old menus, or make a note in the records, showing the price change and date of the change. Retain cash register tapes or invoices as supporting documents.
- Happy Hours. "Happy Hour" is a period when beverages are sold at lower prices than during normal business hours. Retain menus, "Happy Hour" sale signs, and cash register tapes showing sales made during "Happy Hours." These should be included in your business records.
- Size of the pour. Establish the amount of the liquor served in cocktails—both on the stem and on the rocks—as part of your control procedures.

# Online ordering service

If you contract with an online ordering service provider that takes orders from customers for meals you will provide, you owe tax on those meal sales when an agency relationship exists.

Some restaurants contract with online ordering service providers to take a customer's order, receive payment, and in some cases, deliver the meal. It is important that a written agreement between the restaurant and the online ordering service provider is prepared, which adequately describes the responsibilities of each party involved. It should be clear whether the online ordering service provider is acting as an agent of the restaurant in the advertising, ordering, and delivery of the meal, or whether the online ordering service provider is purchasing the meals for resale.

When an online ordering service provider acts as an agent for a restaurant, the restaurant is considered the retailer of the meals sold through the online ordering service and owes tax on the full selling price of those sales, without any deduction of the commission retained by the service provider. However, if the agreement between the restaurant and the online ordering service provider does not establish an agency relationship, we consider such service providers to be retailers that are required to hold a seller's permit and owe tax on the meals sales through the online ordering service. When an agency relationship does not exist, restaurant owners must obtain a resale certificate from the online service provider(s) that purchase the meals for resale.

For assistance on seller's permit requirements, see publication 73, *Your California Seller's Permit*, or call our Customer Service Center at 1-800-400-7115 (TTY:711).

# California seller's permit

When you sell or lease merchandise or other tangible personal property in California, even temporarily, you are generally required to register with us for a seller's permit to report and pay sales tax on your taxable sales. If you hold a seller's permit, you can report and pay use tax on purchases made from out-of-state vendors or items purchased for resale that you do not sell but instead use in your business operations. (You can report these purchases under *Purchases subject to use tax.*)

Most businesses in the dining and beverage industry are required to hold a seller's permit.

For assistance on seller's permit requirements, see publication 73, *Your California Seller's Permit*, or call our Customer Service Center.

# Sales suppression software programs and devices

It is a crime for anyone to knowingly sell, purchase, install, transfer, or possess software programs or devices that are used to hide or remove sales and to falsify records.

- Using these devices gives an unfair competitive advantage over business owners who comply with the law and pay their fair share of taxes and fees.
- Violators could face up to three years in county jail, fines of up to \$10,000, and will be required to pay all illegally withheld taxes, plus penalties including applicable interest.



# For More Information

For additional information or assistance, please take advantage of the resources listed below.

# CUSTOMER SERVICE CENTER 1-800-400-7115 (TTY:711)

Customer service representatives are available Monday through Friday from 7:30 a.m. to 5:00 p.m. (Pacific time), except state holidays. In addition to English, assistance is available in other languages.

#### **OFFICES**

Please visit our website at www.cdtfa.ca.gov/office-locations.htm for a complete listing of our office locations.

#### INTERNET

#### www.cdtfa.ca.gov

You can visit our website for additional information—such as laws, regulations, forms, publications, industry guides, and policy manuals—that will help you understand how the law applies to your business.

You can also verify seller's permit numbers on our website (see Verify a Permit, License, or Account).

Multilingual versions of publications are available on our website at www.cdtfa.ca.gov/formspubs/all-forms-and-publications.htm.

Another good resource—especially for starting businesses—is the California Tax Service Center at www.taxes.ca.gov.

#### TAX INFORMATION BULLETIN

The quarterly *Tax Information Bulletin* (TIB) includes articles on the application of law to specific types of transactions, announcements about new and revised publications, and other articles of interest. You can find current TIBs on our website at <a href="https://www.cdtfa.ca.gov/taxes-and-fees/tax-bulletins.htm">www.cdtfa.ca.gov/taxes-and-fees/tax-bulletins.htm</a>. Sign up for our CDTFA Updates email list and receive notification when the latest issue of the TIB has been posted to our website.

#### FREE CLASSES AND SEMINARS

We offer free online basic sales and use tax classes including a tutorial on how to file your tax returns. Some classes are offered in multiple languages. If you would like further information on specific classes, please call your local office.

#### **WRITTEN TAX ADVICE**

For your protection, it is best to get tax advice in writing. You may be relieved of tax, penalty, or interest charges that are due on a transaction if we determine that we gave you incorrect written advice regarding the transaction and that you reasonably relied on that advice in failing to pay the proper amount of tax. For this relief to apply, a request for advice must be in writing, identify the taxpayer to whom the advice applies, and fully describe the facts and circumstances of the transaction.

For written advice on general tax and fee information, please visit our website at www.cdtfa.ca.gov/email to email your request.

You may also send your request in a letter. For general sales and use tax information, including the California Lumber Products Assessment, or Prepaid Mobile Telephony Services (MTS) Surcharge, send your request to: Audit and Information Section, MIC:44, California Department of Tax and Fee Administration, P.O. Box 942879, Sacramento, CA 94279-0044.

For written advice on all other special tax and fee programs, send your request to: Program Administration Branch, MIC:31, California Department of Tax and Fee Administration, P.O. Box 942879, Sacramento, CA 94279-0031.

#### TAXPAYERS' RIGHTS ADVOCATE

If you would like to know more about your rights as a taxpayer or if you have not been able to resolve a problem through normal channels (for example, by speaking to a supervisor), see <u>publication 70</u>, *Understanding Your Rights as a California Taxpayer*, or contact the <u>Taxpayers' Rights Advocate Office</u> for help at 1-888-324-2798. Their fax number is 1-916-323-3319.

If you prefer, you can write to: Taxpayers' Rights Advocate, MIC:70, California Department of Tax and Fee Administration, P.O. Box 942879, Sacramento, CA 94279-0070.

# Regulations, forms, publications, and industry guides

# Lists vary by publication

Selected forms and publications, industry guides, and regulations that may interest you are listed below. Multilingual versions of our forms and publications are also available on our website.

#### Regulations

1506 Miscellaneous Service Enterprises 1597 Property Transferred or Sold by Certain Nonprofit Organizations 1602 **Food Products** Taxable Sales of Food Products 1603 Leases of Tangible Personal Property—in General 1660 1668 Sales for Resale Demonstration, Display, and Use of Property Held for Resale—General 1669 1698 Records 1700 Reimbursement for Sales Tax

#### **Publications**

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- 17 Appeals Procedures: Sales and Use Taxes and Special Taxes and Fees
- 18 Nonprofit Organizations
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Foreword—District Taxes

- 45 Hospitals and Other Medical Facilities
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#### **Industry Guides**

Tax Guide for Restaurant Owners Tax Guide for Caterers Tax Guide for Event Planners



# **Appendix**

# Testing for the 80-80 rule

As noted in *Food sold to go*, the taxability of your to-go sales will depend on whether you meet the requirements of the 80-80 rule. You meet the criteria of this rule if:

- More than 80 percent of your gross receipts come from the sale of food products, and
- More than 80 percent of your retail food product sales would normally be taxable (for example, food products served as meals, sold for consumption at facilities you provide, sold as hot prepared foods, or sold at an establishment defined as a drive-in).

It may be readily apparent that you qualify; most fast-food restaurants qualify, for example. Or it may be necessary to use the table below to evaluate your sales more closely.

Although you may meet both criteria of the 80-80 rule, you may elect to separately account for the sale of to-go orders of cold food products or you may begin immediately to report tax as explained in *To-go sales* if you come under the 80-80 rule.

If you do not qualify at this time, you should monitor your sales and reevaluate them at the end of every 90 days to determine whether your status has changed. You should retain the records of your 90-day tests. In the event of an audit, you may need to provide proof that you do not meet the criteria of the 80-80 rule.

	Food Sales		Total		Total Sales
90-Day Test	Taxable	Nontaxable	Food Sales	Nonfood Sales	
Hot Prepared Food Products	\$85,000				
Cold Food Products					
(for example, cold salad, milk)					
Sold to go		5,000			
Sold for consumption on the seller's premises	4,000				
Nonfood Items					
(for example, carbonated and alcoholic beverages, cigarettes, souvenirs)				\$6,000	
TOTAL	\$89,000	\$5,000	\$94,000	\$6,000	\$100,000

Do not include alcoholic and carbonated beverages as part of your food product sales. Although subject to tax, they are not considered food products.

In the above example, the retailer meets the criteria of the 80-80 rule since over 80 percent of the retailer's sales are food sales ( $$94,000 \div $100,000 = 94\%$ ), and over 80 percent of its food sales are taxable ( $$89,000 \div $94,000 = 95\%$ ). Therefore, if you meet the criteria of the 80-80 rule, all food sold in a form suitable for consumption on the seller's premises is subject to tax unless the seller makes a special election for cold food sold to go, as explained under *To-go sales*.

When evaluating sales under the 80-80 rule, you must consider each location separately. A combination location such as a bakery restaurant or food court location may be considered one operation for purposes of the above calculation even though the sales are segregated in your books and records.

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